



INSTITUTE OF HOTEL MANAGEMENT
AND CATERING TECHNOLOGY
SURVEY NO. 137/P,
DR. BBA GOVT. POLYTECHNIC CAMPUS,
MADHUBAN-KHANVEL ROAD, VILL: KARAD, SILVASSA
DADRA & NAGAR HAVELI - 396 230.
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No. IHM&CT/223/2016/ 301

Date 23/12/2017

ORDER

The new semester has been commenced from last week of November. No students will be allowed to sit for their semester end exam with less than 75% attendance in aggregate as per the guidelines of NCHMCT.

Further All faculties are strictly directed to submit the attendance of the students for the lecture conducted by them on a Excel sheet to Shri. Veenit Sinha by 03rd working day of every month.

Shri. Veenit Sinha will be responsible for compiling the overall attendance of students, displaying it on Student's Notice board and uploading it on the official website of IHM&CT Silvassa by 07th working day of Every Month.

Secondly, after getting written permission from the undersigned, at the end of the each semester Shri Rajiv Dayal, HOD (Academics) will display the Detention list of students on notice board, if any.


Principal & Member Secretary
IHM&CT Silvassa.

To, 1. All Staff Members.
2. Notice Board.
3. Website