



**INSTITUTE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY**

(Affiliated to National Council for Hotel Management & Catering Technology, Noida)

Dr. B.B.A.Polytechnic Campus, Srv No. 137/P, Karad-Silvassa-396230

U.T. Administration of Dadra and Nagar Haveli & Daman & Diu ,

Phone- 0260-2634250.

Email-[ihmsilvassa@gmail.com](mailto:ihmsilvassa@gmail.com) website: [www.ihmsilvassa.in](http://www.ihmsilvassa.in)

No. IHM&CT/338/2020/Part-I / 23

Date: 06 / 02 / 2024

**RE-ADVERTISEMENT FOR VARIOUS POST AT IHM&CT, SILVASSA**

Institute of Hotel Management & Catering Technology, Karad, Dadra and Nagar Haveli, and Daman & Diu is going to conduct recruitment for below mentioned posts to be filled on short term contract basis for 11 (Eleven) months only, further renewal will be based on performance of the individuals.

For online application please visit [www.ihmsilvassa.ac.in](http://www.ihmsilvassa.ac.in)

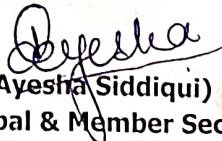
Sr. No.	Post	No. of faculty Reqd.	Consolidate salary	Qualification & Experience
1.	Lecturer (Bakery & Continental)	1	Rs.60,000/-	As per IHM&CT Recruitment Rule 2019
2.	Asst. Lecturer (Food Production)	1	Rs.47,000/-	

Note:- The date for conducting Interview & skill test for both post for Asst Lecturer and Lecturer shall be communicated via E-mail.

Application should be filled up in the prescribed format enclosed herewith. please visit [www.ihmsilvassa.ac.in](http://www.ihmsilvassa.ac.in)

1. Attested/Self Attested copies of all certificates and testimonials should be attached with the application and sent to IHM&CT, Karad by date of 19<sup>th</sup> Feb 2024 by E-mail or speed post or courier.
2. The eligible candidates shall appear for interview on intimated date along with all original Certificates for verification, a passport size photograph and a signed copy of bio-data & all self-attested certificates.
3. Incomplete applications and applications received late will not be entertained. (Last date for receiving application 19/02/2024)
4. No TA/DA will be paid to the candidate for attending the interview.
5. The competent authority reserves all rights to cancel / re-advertise without assigning any reasons and fill or not to fill the vacancy.
6. Advertisement and Application Form with Recruitment Rules has also been posted on the website of the Institute ([www.ihmsilvassa.ac.in](http://www.ihmsilvassa.ac.in)) and NIC ([dnh.gov.in](http://dnh.gov.in)) / IT department.
7. The scheduled interview date shall be communicated to candidates after due scrutiny of the applications.



  
(Dr. Ayesha Siddiqui)  
Principal & Member Secretary

Copy to:

1. All HO's administration of Dadra & Nagar Haveli, Silvassa for wide publication.
2. Chief Publicity Officer, Dadra & Nagar Haveli, Silvassa for wide publicity in leading News Papers.
3. Director (IT), Secretariat, Dadra & Nagar Haveli, Silvassa with a request to publish in website [www.dnh.gov.in](http://www.dnh.gov.in).

**Institute of Hotel Management & Catering Technology, Silvassa**

(To be filled in Block Letters only, or printed neatly)

**Application for the post of:** \_\_\_\_\_

(1) Name in Full : \_\_\_\_\_

(2) Date of Birth : \_\_\_\_\_

(3) Age as on cutoff date i.e 19/02/2024. : \_\_\_\_\_

(4) Nationality: \_\_\_\_\_

(5) Religion: \_\_\_\_\_

(6) Marital Status: Married / Unmarried: \_\_\_\_\_

(7) Gender: Male / Female: \_\_\_\_\_

(8) Whether Handicapped? Yes / No. \_\_\_\_\_

If yes, indicate whether Physically / Visually / any other

(9) Whether belonging to SC/ST/OBC: \_\_\_\_\_

(10) Address for correspondence : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(11) Permanent home address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(13) Mobile No. (1) \_\_\_\_\_ (2) \_\_\_\_\_

(14) Email: (Mandatory) \_\_\_\_\_

A recent Passport Sized  
coloured Photograph to  
be pasted here

(15) Academic & Technical Qualifications with percentage of marks obtained and year of passing the examination :

Sl No.	Exam	School/College/Institute/Board	Year of Passing	% up to two decimals (Don't Round off)
1	10 <sup>th</sup>			
2	12 <sup>th</sup>			
3	3 years Diploma / Degree in Hotel Management (Only for Teaching Positions)			
4	Graduation			
5	Masters			
6	Any other relevant			

(16) Experience in chronological order (Current Experience First) :

Sl No.	Organization	Post Held	From	To	Reasons for Leaving
1					
2					
3					
4					
5					
6					

(17) Present post with scale of pay & pay drawn : \_\_\_\_\_

(18) Disclosure about past disciplinary proceedings, if any:

\_\_\_\_\_  
(Add Additional Sheets if Required)

(19) Details regarding legal detention /conviction if any : (Add Additional Sheets if Required)

(20) Any other information desired to be furnished : (Add Additional Sheets if Required)

I hereby declare that all entries made by me in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false, incomplete or incorrect, my candidature / appointment is liable to be cancelled / terminated.

Date:



ENDORSEMENT OF THE EMPLOYER

Ref. No. ....

Date .....

FORWARDED

The applicant ..... (name) is holding the post of ..... in this College/University/Institution/Department on a temporary / substantive basis since ..... (date). His / Her present Pay is Rs. .... in the Pay structure of Rs. .... With AGP/GP of Rs. .... and he / she is drawing salary of Rs. .... per month. His /Her next date of increment is ..... We have no objection to his / her application being considered.

Signature of the Officer  
(with office seal)

(False declaration will render the applicant liable for termination of appointment at any time)

#### 4. Lecturer-cum-Instructor:

S. No.	Item	Provisions
1	Name of the post	Lecturer -cum - Instructor
2	Scale of pay and classification of the post	Pay level 7 ( as per 7 <sup>th</sup> CPC)Rs. 44900 - 142400  In cast of tenure based Contractual appointment and where no regular scale is maintained, a consolidated pay of Rs.45,000 p.m. with applicable allowances, if any exist in the Institute, be offered. In case of consolidated pay, annual increment not less then 3% on pay also be offered.
3	Method of Recruitment	By Promotion and Direct Recruitment /Short Term Contract in the ratio 3:1.
4	Age Limit for direct recruits	Not exceeding 40 years for General Category on date of vacancy for Central IHMs. Age relaxation as per government norms will be applicable for other categories.
5	Whether post is Selection/Non - Selection	Selection ( in this method of promotion, merit come first and then seniority )
6	Essential & Desirable Education Qualification	Educational Qualifications: Post Graduate in Hospitality / Tourism or MBA from a recognized University /Institute. <b>And (+)</b> Full Time Degree / Full time three years Diploma in Hotel Administration/Hospitality Management /Hotel Management/ Hospitality Administration /Culinary Arts/ Culinary Science with minimum of 55% Marks in Aggregate or its equivalent grade from: ( I ) NCHMCT OR NCHMCT affiliated Institute . OR

		<p>( ii )An institute approved by AICTE. OR  ( iii ) An institute approved by the State Board of Technical Education . OR  ( iv ) An Institute to University duly recognized by UGC. OR  ( v ) Central / State / Deemed to be University recognized by UGC. OR  ( vi )Equivalent degree / Diploma of foreign university / institution recognized by AIU.  Desirable Qualification : PhD degree  AND  Essential Experience :  At least 5 (five ) years teaching experience in the grade of Assistant Lecturer or equivalent ( at UG level program ) from an institute affiliated to National Council for Hotel Management &amp; Catering Technology /AICTE/ State Board of Technical Education / Recognized University. OR  At least 7 years total experience ( Teaching and Industry together ) including 3 years experience in Teaching/Training of a 3 star / Heritage or above category approved hotel,</p>
7	Whether age and education qualifications prescribed for direct recruits will apply in the case of promotes.	No
8	Eligibility for promotion	At least 5 years of service in the grade of Asst. Lecturer-cum –Asst. Instructor rendered after appointment thereto on regular basis, failing which, by direct recruitment/Short Term Contract.
9	Composition of Selection Committee	i. Chairman, Executive Committee of the Society – Chairman ii. Special Secretary (Tourism), DNH – Member iii. General Manager (Project) OI DC & Member of BOG – Member iv. Catering Expert on BOG – Member v. Officer from Reserved Category not below the rank of Director/Deputy Secretary of UT of Dadra and Nagar Haveli to be appointed by the BOGs – Member vi. Principal-Member Secretary
10	Method of Selection	For promotion-DPC of UT Administration For Direct Recruitment/ Short Term Contract - Written test followed by Skill Test ( Skill test as prescribed by NCHM&CT)
11	Period of Probation, if any.	01 (One) Year.
12	<b>Appointing Authority</b>	<b>Chairman (Board of Governors)</b>



## 5. Assistant Lecturer

Sr. No.	Item	Provisions
1	Name of the Post	<b>Assistant Lecturer</b>
2	Scale of Pay and classification of the post	Pay Level 6 (As per 7 <sup>th</sup> CPC) Rs. 35400 - 112400  In case of tenure based Contractual appointment and where no regular scale is maintained, a consolidated pay of Rs. 35,000 p.m. with applicable allowances, if any exist in the Institute, be offered. In case of consolidated pay, annual increment not less than 3% on pay also be offered.
3	Method of Recruitment	Direct Recruitment
4	Age Limit for direct recruits	Not exceeding 35 years for General Category on date of vacancy for Central IHMs. Age relaxation as per government norms will be applicable for other categories.
5	Whether post is Selection/ Non-Selection	Not Applicable
6	Essential & Desirable Educational Qualification	<b>Category A:</b> <b>Educational Qualifications:</b> Post Graduate in Hospitality / Tourism or MBA from a recognized University/ Institute. <b>And(+)</b> Full Time Degree / Full time three years Diploma in Hotel Administration / Hospitality Management / Hotel Management/ Hospitality Administration/ Culinary Arts/Culinary Science with minimum of 55% marks in aggregate or its equivalent grade from: (i) NCHMCT OR NCHMCT affiliated institute. <b>OR</b> (ii) An institute approved by AICTE. <b>OR</b> (iii) An institute approved by the State Board of Technical Education. <b>OR</b> (iv) An institute affiliated to University duly recognized by UGC. <b>OR</b> (v) Central/State/Deemed to be University recognized by UGC. <b>OR</b> (vi) Equivalent degree / Diploma of foreign university/ institution recognized by AIU. <b>Desirable Qualification :</b> (1) PhD degree (2) Six months working experience in a 3 star or above category hotel. <b>Mandatory qualification:</b> Candidate should have qualified NHTET with prescribed percentage, conducted by NCHMCT. <b>Category B</b> <b>Educational Qualification:</b> Full time Bachelor's Degree in Hospitality /

101

		<p>Hotel Administration / Hotel Management / Culinary Art from a recognized University/ Institute securing not less than 55% marks in aggregate and at least 2 Years of hospitality industry experience and also should have qualified NHTET with prescribed percentage, conducted by NCHMCT.</p> <p><b><u>Common clauses for Category A&amp;B</u></b></p> <ol style="list-style-type: none"> <li>1. The period of service rendered as a teacher at UG and above level of Hospitality on contract basis ( full time) shall be reckoned as valid experience for above purpose</li> <li>2. Those having Ph.D Degree in Hospitality related subjects from a recognized University / Institute after above prescribed qualification, need not to qualify NHTET</li> </ol>
7	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	No
8	Eligibility for promotion	Not applicable
9	Composition of Selection Committee	<ol style="list-style-type: none"> <li>xi. Chairman, Executive Committee of the Society – Chairman</li> <li>xii. Special Secretary (Tourism), DNH – Member</li> <li>xiii. General Manager (Project) OI DC &amp; Member of BOG – Member</li> <li>xiv. Catering Expert on BOG – Member</li> <li>v. Officer from Reserved Category not below the rank of Director/Deputy Secretary from UT of Dadra and Nagar Haveli to be appointed by the BOGs – Member</li> <li>vii. Principal-Member Secretary</li> </ol>
10	Method of Selection	For Direct Recruitment/ Short Term Contract - Skill test, as prescribed by NCHMCT in which NHTET weightage to be added.
11	Period of Probation, if any.	02 (Two) Years.
12	Appointing Authority	Chairman (Board of Governors)